

**REGULAR MEETING OF THE ADMINISTRATIVE BOARD
OF
NIAGARA COUNTY SEWER DISTRICT #1**

Held on the 22nd day of April 2026 at the Water Pollution Control Center

PRESENT Commissioner Mark C. Crocker, Chairman
Commissioner Steve Broderick
Commissioner Matthew Foe
Commissioner Joel M. Maerten

EXCUSED: Commissioner Don MacSwan
Commissioner Sylvia Virtuoso

ALSO PRESENT: Thomas W. Blodgett, Administrative Director, NCSD #1
Donna Cody, NCSD #1
Aaron Earsing, Chief Operator, NCSD #1
Joanne M. Teixeira, NCSD #1
P. Andrew Vona, Attorney for District
Robert P. Lannon, GHD Consulting Services
Katelyn Reepmeyer, GHD Consulting Services
Anthony J. Nemi, Liaison, Niagara County Legislature

Chairman Crocker called the meeting to order at 4:01 p.m.

Roll call was taken by Donna Cody.

The pledge of allegiance was recited.

Upon motion duly made by Joel M. Maerten and seconded by Steve Broderick, it was resolved that the minutes of the March 25, 2026 meeting be approved as presented. This motion was carried.

Upon motion duly made by Joel M. Maerten and seconded by Steve Broderick, it was resolved that the following vouchers be paid from their respective accounts:

FORWARDED

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Frontier	Mapleton Rd PS	62.98
National Fuel	Plant	4,170.40
National Fuel	Shawnee Rd PS	114.64
National Fuel	Townline Rd PS	100.04

National Grid	East Canal Rd PS	2,126.54
National Grid	Mapleton Rd PS	260.97
National Grid	Moyer Lift PS	189.83
National Grid	Plant	11,620.63
National Grid	Shawnee Rd PS	201.50
National Grid	Townline Rd PS	1,546.29
Niagara County Public Works	Elec Supply - Mapleton PS (February & March 2026)	1,255.49
Niagara County Public Works	Elec Supply - East Canal PS (February & March 2026)	8,338.40
Niagara County Public Works	Elec Supply - Moyer Lift (February & March 2026)	468.97
Niagara County Public Works	Elec Supply - Shawnee Rd (February & March 2026)	662.38
Niagara County Public Works	Elec Supply - Townline Rd (February & March 2026)	6,082.07
Niagara County Public Works	Elec Supply - Plant (February & March 2026)	78,223.31
Niagara County Public Works	Elec Supply - Rapids Rd PS (February & March 2026)	1,607.75
NYSEG	Rapids Rd PS	712.95
QLT	Tonawanda Creek Rd PS	15.92
Town of Wheatfield Water	Mapleton Rd PS	21.35
Town of Wheatfield Water	Moyer Lift PS	21.35
Town of Wheatfield Water	Shawnee Rd PS	21.35
Town of Wheatfield Water	Townline Rd PS	272.55
UDIG-NY	Digging Notifications	136.40
Verizon	East Canal	40.31
Verizon	Moyer Lift PS	40.16
Verizon	Plant	202.57
Verizon	Shawnee Rd PS	40.20
Verizon	Tonawanda Creek Rd PS	44.81
Amazon	Maintenance Supplies	371.99
Chudy	Towels & Toilet Paper	473.40
Cintas	Carpet Floor Protection	119.89
Core & Main	Maintenance Supplies	1,131.00
Cummins Sales & Service	Generator Inspections at E. Canal, Shawnee Rd., Ton. Creek Rd PS	910.00
Evoqua	Lab Grade Water	972.44
Ferguson Electric	Testing of 480V Breaker	2,800.00
Fisher Scientific	Laboratory Supplies	2,097.15
GEA Mechanical Equipment	Screw Plug	299.46
GHD	2025 O&M Project #12660951	3,050.00
GHD	2026 I/I Project #12689237	4,745.63

GHD	Misc. Project Assistance & SCADA Support (Project #12640903)	7,308.75
GHD	Monthly Retainer - March 2026	1,000.00
Gui's Lumber	Maintenance Supplies	13.99
Home Depot	Maintenance Supplies	66.77
JCI Jones Chemicals	Sodium Hypochlorite	7,967.49
Lake Pipe & Supply Corp	Maintenance Supplies	346.00
LaRock, Craig	DOT Physical Reimbursement	125.00
Martech (MES 1 Acquisition, Inc.)	Hydrostatic level transmitter & on-site service for Draeger Polytron Detector	3,128.56
Masterman's	Laboratory Supplies	859.73
Modern Corporation	Sludge/Dumpsters	59,013.36
Napa Auto Parts	Vehicle Supplies	132.98
Occustar Workplace Compliance	OSHA Respirator Exams	230.00
Pace Analytical Services	Laboratory Analyses	714.60
Pesaresi, Peter	Reimbursement for 3A Wastewater Cert Ren. Fee	205.00
R.M. Headlee	Eccentric Plug Valve	3,370.86
Staples	Office Supplies	49.48
Town of Wheatfield Water	Fuel for County Vehicles - 1st Quarter 2026	1,556.47
Water Environment Federation	Membership Renewal for Egon Knaebe	174.00
WW Grainger	Maintenance Supplies	178.40

TOTAL

\$ 222,014.51

TO BE PAID

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Charter Communications	Internet	773.25
Cummins Sales & Service	Generator inspections at Rapids Rd PS	285.00
Empire Scale Corporation	Autoclave Repair & Autoclave Inspection	1,462.07
Fisher Scientific	Laboratory Supplies	436.63
Linde Gas & Equipment	Maintenance Supplies	260.64
North Central Laboratories	Laboratory Supplies	148.20
Northeast Controls	Electrical Supplies	1,015.14
Pace Analytical	Laboratory Analyses	522.80
Verizon	Rapids Rd	40.19
Verizon Wireless	Cellular Phone/Data	332.01
Volland Electric	2 EIM Motors testing	175.00
Vona, Andrew P	Legal Retainer - April 2026	3,333.33
WB Mason	Water	23.96
WW Grainger	Maintenance Supplies	55.68

TOTAL

\$ 8,863.90

TOTAL FORWARDED	222,014.51
TOTAL APPROVED O&M	<u>8,863.90</u>
GRAND TOTAL APPROVED	\$ 230,878.41

This motion was carried.

Review of the March 2026 Financial Report showed an Operation and Maintenance balance of \$15,087,091.25.

Upon motion duly made by Matthew Foe and seconded by Joel M. Maerten, it was resolved that the Sewer District's March 2026 Financial Report be approved as presented. This motion was carried.

Communications:

There is nothing new to report this month.

Old Business:

There is nothing new to report this month.

Chief Operator's Report:

a. Replace Auto-clave in Lab – Mr. Earsing reported the District was able to locate parts to potentially repair the auto-clave and requested this item be tabled.

Administrative Director's Report:

a. County IDA Project – Junction Road Cambria – Mr. Blodgett stated he didn't have an update regarding the proposed industrial park. Chairman Crocker stated the Lockport Town Board elected to deny direct connection to the Town's infrastructure (outside of Sewer District boundary) for sewer service and suggested the County IDA seek to directly connect into District infrastructure. Mr. Blodgett stated there was actually a third on site treatment option the County IDA was exploring.

b. Cybersecurity NYSEFC SECURE Assessment and Implementation Grant Application – Mr. Blodgett stated that GHD has begun assessing the District's level of compliance with the new NYS regulations regarding our SCADA system. He distributed grant information and requested Board authorization to apply for NYS grant monies for the assessment and work associated with the compliance with cybersecurity regulations by March of 2027.

Upon motion duly made by Matthew Foe and seconded by Steve Broderick, it was resolved that the Board authorizes GHD to apply for NYSEFC grant monies to cover the District's assessment to come into compliance with cybersecurity regulations. This motion was carried.

c. Ferrous Chloride Bid – Mr. Blodgett stated the current Ferrous Chloride Contract expires on June 30, 2026 and the invitation for bids advertisement was published April 22, 2026 for the anticipated bid opening on May 20th and a report would be presented at the May Administrative Board meeting for consideration.

d. Town I/I Projects – Mr. Blodgett noted the District sent out the I/I reduction letters to the Towns as discussed at the last meeting and thanked Mr. Earsing for researching and managing that informative correspondence. Mr. Crocker expressed appreciation for the annual \$25,000.00 reimbursement each Town receives for projects to reduce inflow.

e. Teamsters contract Negotiations Update - Mr. Blodgett reported there were no updates regarding the status of the Teamsters Contract Negotiations and he would continue to update the Board as negotiations continued.

Engineering Report:

1. General Retainer (GHD Project No. 12640903)

- Assisting in compliance with new NYS Cybersecurity Regulations for Wastewater Facilities
- Miscellaneous requests/reviews/assistance continues under Phase 40.
- SCADA support services.
- Board Action Requested: None

2. CIP Phase 1 Map and Plan and Financial Analysis (GHD Project No. 11110253)

- Map, Plan and Report in progress.
- Board Action Requested: None

3. 2022 O&M Project (GHD Project No. 630191)

- Record drawings due to NCSD.
- GHD is meeting manufacturer and GC on site to inspect 3" air release valve that blew on Tuesday, April 21.

- Board Action Requested: None
- 4. **2024 O&M Project GHD Project No. 12629537)**
 - O&M manuals received.
 - Board Action Requested: None
- 5. **SWMM Update (GHD Project No. 12656907)**
 - Final report submitted.
 - Board Action Requested: None
- 6. **2025 O&M Project (GHD Project No. 12660951)**
 - GC to mobilize April 21, 2026 at Moyer Road.
 - Board Action Requested: None.
- 7. **Future Biosolids Handling Evaluation (GHD Project No. 12671983)**
 - Pilot report from BCR received.
 - Board Action Requested: None
- 8. **2025 SPDES Annual Compliance Updates (GHD Project No. 12686989)**
 - Project completed.
 - Board Action Requested: None.
- 9. **2026 District I/I Project (GHD Project No. 12689237)**
 - Meters were installed.
 - Resulting data is reporting as expected.
 - Board Action Requested: None.
- 10. **2026 Annual NCSD O&M Projects (GHD Project No. 12690181)**
 - Preliminary design in progress.
 - Board Action Requested: None

Attorney's Report:

There is nothing new to report this month.

New Business:

There is nothing new to report this month.

Adjournment:

Upon motion duly made by Joel M. Maerten and seconded by Matthew Foe, the meeting adjourned at 4:21 p.m.